

**Prefects’ Minutes2**

**Date: 13.11.2018**

**Present**

Mrs. Osman (Maryam), Nina (Tokyo), Alexi (Cape Town), Elena (Reykjavík) Muslim (Reykjavík), Tuba (Tokyo), Meerab (Cape Town) Omar (Cape Town) and Maximillian (Cape Town)

**Apologies**

Nathan (Cape Town), Nelly (Reykjavík), Enis (Reykjavík) - School Trip

**Absent**

Dylan (Tokyo), Stefan (Tokyo),

**Agenda**

1. Prefect not acknowledgement
2. Expectations
3. Timetable
4. Celebrations(Assembly)
5. AOB

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| **MINUTES** | **ACTION** |
| **Prefects not been acknowledged**   * The prefects feel that they are not been respected by peers especially Y6 and Y5, they are ignored when asking then to act appropriately. | MO to speak to class teachers (Y5 and Y6 about complaints). |
| **Expectations**   * Prefects were reminded again how crucial their role is at school and the wider community. | MO to speak to individuals who are not meeting their expectations. |
| **Timetable**   * Prefects were reminded of their duties during school hours. | MO to give a copy of the timetable again Y6 class teachers and Office. |
| **Celebration Assembly**   * MO is still waiting to receive the blazers and badges as soon as they delivered the Prefects will be informed. | MO to chase for deliveries and speak to DC |
| **AOB**  **End of year trip to be arranged.**  **Meeting adjourned at 1:20 pm** | Speak to AA and confirmed.  Next meeting scheduled for **27th** **November**. |